

# PARISH COUNCIL of NEWLANDS



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Clerk to the Council: Karen Seear

Date: 13<sup>th</sup> September 2024

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

A handwritten signature in black ink, appearing to read 'Karen Seear', is written above the title 'Clerk to the Council'.

Clerk to the Council

TIME, DATE AND LOCATION	<b>7.30 pm THURSDAY 19<sup>th</sup> SEPTEMBER 2024</b> <b>NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.</b>
MEMBERS:	Cllrs Anthony Berry, Adam Carden, David Crichton and Andrew Kirby

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 4 Previous Minutes and Matters Arising: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 27<sup>th</sup> June 2024 to deal with any matters arising.
- 5 Correspondence: To receive any items of correspondence.
- 6 New Financial Regulations: To consider the adoption of the new financial regulations as proposed by Vice Chair of the council, Cllr Adam Carden. **To discuss and agree action.**
- 7 Finance:
  - a) Orders for Payment: **To consider and approve the Orders for Payment (List 8 previously circulated) and sign or agree signature.**
  - b) Bank Statement: To receive and agree the bank balances (previously circulated) as at 31<sup>st</sup> August 2024. **To confirm the balances and for the Chairman to sign the statement.**
  - c) Accounts: To receive the Accounts for August 2024 (previously circulated). **To consider and determine any action.**

**Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**

**Exempt Business:**

**To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.**

**- There are exempt matters relating to protocol documents and staffing matters.**

