

THE PARISH COUNCIL OF NEWLANDS

**MINUTES OF THE EMERGENCY FULL COUNCIL MEETING HELD ON FRIDAY 12TH JULY 2024
AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX
COMMENCING AT 6:30pm.**

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| <u>Members:</u> | Cllr D Crichton (Chair) | (P) | Cllr O Barneveld | (P) |
| | Cllr A Berry | | Cllr A Carden | (P) |
| | Cllr A Kirby | | Cllr P Bennett | |
| | Cllr L Price | | Cllr M Read | (P) |
| | Cllr C Brook-from 7pm | (P) | | |

Also present, Karen Seear - Clerk to the Council and Gordon Tate – RFO to the council.

149/24C Apologies: Apologies were received from Cllr Berry, Kirby, Price, Bennett.

150/24C Declarations of Interest: No declarations made.

151/24C Financial Matters:

i) AGAR: To agree the Annual Governance and Accountability Return Sections 1 and 2, together with a bank reconciliation as at 31 March 2024 an explanation of any significant year on year variances in the accounting statements notification of the commencement date of the period for the exercise of public rights.

It was RESOLVED that the Annual Governance Statement be APPROVED by the Council. It was also RESOLVED to authorise the Chairman and the Clerk to sign the Annual Governance Statement (Section 1) of the Annual Return.

ii) Annual Internal Audit Report 2023/24: To note that the Internal Auditor has carried out a review of the Accounts for the year ended 31st March 2024 and signed the Annual Internal Audit Report. **NOTED.**

iii) AGAR Section 2: **It was RESOLVED to authorize the Chairman and Clerk/Responsible Financial Officer to sign the Accounting Statements 2023-24 (Section 2) of the Annual Return.** To note that the Period for the Exercise of Public Rights - Accounts for the Year ended 31st March 2024 commences on 30th June and ends on 9th August 2024. **It was UNANIMOUSLY RESOLVED that the period for the exercise of Public Rights will be as stated.**

iv) Conflict of Interest with BDO LLP – All members were asked if they had a conflict of interest with the external audit company BDO LLP. It was confirmed that no member had any interests. The form was signed and will be returned to BDO LLP. **NOTED.**

152/24C Orders for payment: Payments detailed on the orders for payment list 5 were received. **It was UNANIMOUSLY RESOLVED to approve the orders for payment.**