

Tel: 02393 092357 email: clerk@newlands-pc.gov.uk
www.newlands-pc.gov.uk
Clerk to the Council: Karen Seear

Date: 5th July 2024

You are summoned to attend the **FULL COUNCIL MEETING** of NEWLANDS PARISH COUNCIL as detailed below:



Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 11th JULY 2024 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX
MEMBERS:	Cllrs Olivia Barneveld, Paulette Bennett, Tony Berry, Caroline Brook, Adam Carden, David Crichton, Andrew Kirby, Lewes Price and Mike Read.

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Minutes:
To receive and agree and sign the Minutes of the last Full Council Meeting held on 30th May 2024.
- 4 Public Participation:
The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Outstanding Matters and Matters arising: To deal with any outstanding matters and matters arising.
- 6 County and District Councillors Reports:
 - (a) Receive a report and any apologies from the County Councillor.
 - (b) Receive a report and any apologies from the District Councillors.
- 7 Parish Matters:
Development and Adoptions:
 - (a) To receive any update on building progress and road adoptions. **To consider and agree any action.**
 - (b) HBC Land: To receive a verbal update on Havant Borough Council land in Wellington Park. **To consider and agree any action.**
 - (c) Bi-monthly Grainger Meetings: To receive any update. **To consider any action.**
- 8 Communications:
 - (a) Website: To receive any update to the Parish Website. **To consider action.**
 - (b) Correspondence: To receive any items of correspondence. **To consider action**
- 9 Outside Bodies: To receive any updates from outside bodies, Southern Parishes, West of Waterlooville, Joint Planning Committee and/or WACA. **To consider any action.**

10 Financial Matters:

- a) Orders for Payment: **To consider and approve the Orders for Payment** (List 05 previously circulated).
 - b) Bank Statements: To receive and agree the bank balances The Parish Council of Newlands (previously circulated) as at 30th June 2024. **To confirm the balances and for the Chairman to sign the statement.**
 - c) Accounts: To receive the Accounts for June 2024 (previously circulated). **To consider and determine any action.**
 - d) AGAR: To agree the Annual Governance and Accountability Return Sections 1 and 2, together with:
 - a bank reconciliation as at 31 March 2024
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2023/24.
 - Conflict of Interest with BDO LLP – To confirm if there are any conflicts of interest with the external auditor company BDO LLP. **To agree and sign the required form.**
 - e) Newlands Community Group Grant: The council required more information from the group regarding a change to their bank account, this has now been provided, to approve the request for the grant of £2,500. **To consider and agree action.**
 - f) Local Government pensions Scheme discretions policy: Cllr Carden had looked at the document and suggested the requirements for the discretions policy, this had been discussed and agreed by the Finance and Personnel committee. **To consider and agree adoption of the discretions policy.**
- 11** Media and communications committee: To discuss matters and or actions relating to the committee. **To discuss and determine action.**
- 12** Amenities Storage/Office Facility: To receive any update. **To consider and agree any action.**
- 13** Community Plan Update: To receive any update regarding work on the community plan. **To discuss and agree any action.**
- 14** Newlands Community Group Update: To receive an update. **To agree any action.**
- 15** Events: To discuss any update to Parish Council events. **To discuss and consider action.**
- 16** Internet Access for community hall: To receive any update. **To consider action.**
- 17** **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**
- 18** **Exempt Business:**
To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.
- There are exempt matters relating to personnel matters.

