

THE PARISH COUNCIL OF NEWLANDS

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THURSDAY 30 MAY 2024 at NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr D Crichton (Chair)	(P)	Cllr O Barneveld	(P)
	Cllr P Bennett	(P)	Cllr A Carden	
	Cllr A Berry	(P)	Cllr Kirby	
	Cllr L Price	(P)	Cllr M Read	(P)
	Cllr C Brook	(P)		

Also present, C/Cllr P Stallard, D/Cllr's Chamberlain and Paula Langford-Smith, Lea Hampton, Neighbourhood Officer @Grainger PLC and Karen Seear Clerk to the Council. Plus, three members of the public.

145/24C Election of Chairman

Nominations were received for the Chairman of the Council.

Cllr Crichton was proposed and seconded. Cllr Berry was proposed.

A vote was taken by a show of hands.

It was RESOLVED by a majority that Cllr Crichton be elected as Chairman of the Parish Council, for the municipal year 2024/25.

Declaration of Acceptance of Office: -

Cllr Crichton read and signed the Declaration of Acceptance of the Office of Chairman which was also signed by the Clerk to the Council

146/24C Election of Vice-Chairman

The Chairman invited nominations for the Vice-Chairman of the Council.

Cllr Carden was proposed and seconded. He had indicated that he was happy to be re-elected.

It was unanimously RESOLVED that Cllr Carden be elected as Vice-Chairman of the Parish Council for the municipal year 2024/25.

147/24C Structure of membership

b) **It was unanimously RESOLVED that all Councillors would be members of the Planning Committee.**

c) **It was unanimously RESOLVED that**

i. **Cllr Carden would be Chair of the Planning Committee**

ii. **Cllr Kirby would be Chair of the Amenities Committee**

iii. **Cllr Berry would be Chair of the Highways and Personnel Committee.**

A list of Committee membership is appended to these minutes.

148/24C Appointment of Parish Councillors

i. **Newlands Parish Council has two seats on the West of Waterlooville Forum. It was unanimously RESOLVED that Cllrs Crichton and Berry would take these positions.**

ii. **It was unanimously RESOLVED that Cllr Carden would represent Newlands Parish Council at the Hampshire Association of Local Councils.**

iii. **It was unanimously RESOLVED that Cllrs Crichton and Berry would represent Newlands Parish Council at the Southern Parishes meetings.**

iv. **It was unanimously RESOLVED that Cllr Kirby would represent WACA – Waterlooville Community Centre.**

149/24C Apologies: Apologies were received from Cllrs Carden and Kirby.

150/24C Public Participation: Three members of the public were in attendance. Two joined later than the public session, a transcript of business which transpired is appended to these minutes.

151/24C Previous minutes: The minutes from the Council Meeting held on 18th April 2024 were received. **It was unanimously RESOLVED that the minutes of the council meeting be accepted as an accurate record and were duly signed by the Chairman.**

152/24C

a) **County and District Councillors Reports:** County Councillor Patricia Stallard had written a report, previously circulated. She spoke about some changes at Hampshire County Council. Cllr Nick Adams-King is now Chair of the county council. A new deputy chair is expected. Two other cabinet members are required, due to a structure change. C/Cllr Stallard has finished her year as Chairman and she feels content to be on the back benches. She feels the changes that the county council are making are changes for the better. The Chairman thanked C/Cllr Stallard and expressed appreciation for her work and service. C/Cllr Stallard went onto mention the number of unsung heroes in the county, these people ask for no recognition of their work. She stated that this is one of the many reasons that makes the county an amazing place to live. **NOTED.**

C/Cllr Stallard welcomed any questions. Cllr Price mentioned that HWRC lorries are still coming down Darnel Road, he wondered if this was a breach, if the S106 agreement may need checking to establish what had previously been agreed. The Chairman wondered if the deed of variation had ever been raised? He understands that the site manager of HWRC has made attempts to get lorries to stop this. It is a complicated situation. C/Cllr Stallard stated that there is no authority regarding road usage unless the DOV had been established. Cllr Read thought attempts had been made to push for an agreement, and an agreement may have only been made verbally. Cllr Price was asked to follow up and report findings back to the clerk. Signage was also queried; more signage in the area may also be required. **NOTED.**

b) D/Cllr Paula Langford-Smith gave a verbal report. It currently is pre-election period, and therefore a quiet time as far as Winchester City Council are concerned. She went on to mention a consultation from LC Whip, which is a consultation regarding infrastructure, travel etc. She encourages all to submit comments. The consultation runs from 30th May until 7th July.

D/Cllr Brook gave a verbal report. Winchester are looking at essential items of business. They are considering which food waste vehicles to purchase. Funding may be available from the PUSH scheme. It was thought that the council should purchase the vehicles now in the hopes to avoid the rush, as all authorities will have to provide food waste collections.

D/Cllr Chris Chamberlain gave a verbal report. He echoed Cllr Langford-Smiths comments regarding the LC Whip consultation. Currently primary and secondary travel routes are being considered. He stated that now is a good time to raise and flag issues in the local area. If lots of comments are logged, he hopes action will be taken. **NOTED.**

Cllr Price wished to raise concerns regarding the fencing and gate at Newlands Walk. He believes people may drive onto the land if this is not secured. This will be passed on to WCC as a snagging issue. **NOTED.** Cllr Berry mentioned 25 defects he'd spotted at the site, of which only 5 had been addressed. Representatives at WCC will be contacted regarding the matter. **NOTED.**

Cllr Price also expressed concern that fencing along Darnel Crescent had been removed, cars may use the greenway to park on. This comment was **NOTED** and the matter will be monitored.

153/24C Declarations of Interest: It was noted that this item had been omitted from the agenda in error. Declarations of interest were taken at this point. Cllr Brook declared an interest as she is Ward Councillor for WCC and Cllr Bennett declared an interest as she is the Chair of the community group.

154/24C Developments and Adoptions: Cllr Bennett gave an update regarding the Barratt remedial road works. Phase 3 of the works are progressing. There has been a slight change to the planned schedule and they are shutting roads in sections, starting 1st June, the area will be shut for 2 weeks not 2 days as stated. The biggest concern is the car-park. No temporary car park is to be provided as Barratts are procrastinating provision of this. Clarification of the temporary car park on Rowe Rise is needed, it only has one entry point. There are potentially 80 plus cars which will need

somewhere else to park during works. It was queried what alternatives there are. The question was raised by Cllr Brook that if no alternate parking is to be provided, could Grainger temporarily suspend fines for parking on double yellow lines? The community officer was in attendance and she will look into this matter further, reporting back to the council. **NOTED.**

On the Taylor Wimpey side of the development, the Chairman provided an update. He had reported an area of land which was totally overgrown to the implementation team for actioning. He had nothing further to report, as the other items continue to be outstanding, land transfer to HBC. Sewage easements planting and street lighting has been chased.

155/24C Community Plan: Cllr Bennett provided a verbal update. She has been gathering data from the love/hate survey and a document will be produced, available for viewing. This will take some time to sort. Work continues with the community officer at Winchester, a draft report on the plan should be available for the next meeting.

156/24C HBC Land: the Chairman provided a verbal report. Due to the recent changes within the Borough, a considerable amount of change is expected. There are hopes that HBC will adopt the area of land that they are obliged to do. Once that happens the parish council would like to begin talks regarding maintenance. Currently HBC had been refusing to take on the land due to bogus claims regarding sewage costs. Cleaning up of the area will be a pre-requisite of the take-over. The Chairman will continue to liaise with the new administration at HBC with regards to these matters.

157/24C Communications:

Website: Cllr Bennett reported that she continues to look into website comparison on behalf of the council. She is waiting for some updated costings. **NOTED.**

Correspondence: There were no outstanding items of correspondence.

158/24C Outside Bodies: No recent meetings had taken place. Reports from meeting will be available as and when available.

159/24C Financial matters:

Orders for Payment: Cllr Price pointed out a typo error which will be amended. **It was unanimously RESOLVED that the payments detailed on the orders for payment list 03 should be APPROVED in the sum of £1596.05 including VAT and that further payments of £1061.46 including VAT were RATIFIED and that £520.00 in receipts are noted.**

A set of accounts using Scribe software is to be provided at all meetings. The RFO was asked to circulate reports for consideration as to which reports are most useful. **NOTED.**

Motor Insurance: The clerk had been asked to gain more quotes for the renewal of the council's van insurance. She had researched 3 other companies, but found that the current renewal quote from Zurich could not be beaten. **It was UNANIMOUSLY RESOLVED to continue with Zurich for van insurance.**

160/24C Newlands Community Group Grant: The grant request had previously been agreed in principle at the last Finance and Personnel committee. For this item of business, Cllr Bennett was asked to leave the meeting room. The clerk mentioned that the community group have changed the bank payment details since the last request for payment. She wished to hi-light this so as the council were aware. It was suggested that the matter be covered under exempt business, and approval deferred.

161/24C Policies: Cllr Carden was asked to check that the council's current policies are up to date and that there is a complete set of what is required. As Cllr Carden was not present, he will be contacted regarding this matter. **NOTED.** Cllr Bennett stated that a few are missing, including the lone working policy. If anyone would like to add any additional policies, they are to send details to the clerk. Cllr Bennett has a list of what is currently required. **NOTED.**

162/24C Community Hall: The clerk reported that WACA are providing an additional service to the shared area, they are now providing and washing tea-towels. The clerk has asked WACA if the cleaner could clean the temporary office/storage area once it's ready. The cost of which will be an additional hour's work. It was also reported that WACA will be replacing the keys to the hall and that once new keys have been issued a key holder list will be required. It was also mentioned that the events at the hall are not displayed anywhere. It was suggested that a regular events list be drawn up and placed on noticeboards etc. A diary is needed. The clerk was asked to contact WACA about this. **NOTED.**

Cllr Price continues his work looking into a broadband connection for the hall and the temporary office. Broadband will be provided for free use to hall hirers. Thanks were given to him for his work. It is hoped the broadband installation will go ahead on 20th June 2024.

163/24C Noticeboards: The warden had written a report on noticeboards, previously circulated. It was noted that two boards are not in the parish. It was suggested that one of the boards be moved into the parish. The matter will be discussed by the Amenities and Highways Committees. **NOTED.**

164/24C Other Reports: Cllr Brook requested that re-decoration of the community hall be added to the agenda for the next Amenities Committee meeting. **NOTED.**

The meeting finished at 9:18pm. The next meeting of Full Council will be held on 11th July 2024.

Please note minutes of meetings are published as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.

It was RESOLVED that in accordance with the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.

Appointment of Councillors for the year 2024/25

Chairman of the Council – Cllr David Crichton

Vice Chairman of the Council – Cllr Adam Carden

Chairs of the Finance and Personnel Committee – Cllr Crichton, Cllr Carden, Cllr Berry and Cllr Kirby

Chairman of the Planning Committee – Cllr Carden

Chairman of the Amenities Committee – Cllr Kirby

Chairman of the Highways and General Purposes Committee – Cllr Berry

Membership of Planning – All nine councillors

Membership of Amenities – Cllr Price, Cllr Read and Cllr Bennett – Chair Cllr Kirby – Deputy TBA

Membership of Highways and General Purposes – Cllr Barneveld, Cllr Price, Cllr Brook – Chair Cllr Berry – Deputy Cllr Read

Outside Bodies Representatives

West Waterlooville Forum – Cllr Crichton, Cllr Read

Southern Parishes – Cllr Crichton, Cllr Bennett

WACA – Cllr Kirby

Community Group -Cllr Berry

HALC – Cllr Carden

Joint Planning Committee – Cllr Crichton, Cllr Carden

Grainger PLC meeting – Cllr Crichton, Cllr Berry, Cllr Kirby, clerk and Warden

