

PARISH COUNCIL of NEWLANDS



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Clerk to the Council: Karen Seear

Date: 10th May 2024

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

A handwritten signature in black ink, appearing to read "Karen Seear".

Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 16 APRIL 2024 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.
MEMBERS:	Cllrs Anthony Berry, Adam Carden, David Crichton and Mike Read

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 4 Previous Minutes and Matters Arising: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 4th April 2024 and to deal with any matters arising.
- 5 Correspondence: To receive any items of correspondence.
- 6 Office/Compound:
 - a) Internet connection – Cllr Price has gained a quote for internet connection from BT for the community hall and the temporary compound facility. **To consider and determine action.**
 - b) To receive quotes for any outstanding work required to the compound. **To consider and determine action.**
- 7 Finance:
 - a) Orders for Payment: **To consider and approve the Orders for Payment (List 2 previously circulated) and sign or agree signature.**
 - b) Bank Statement: To receive and agree the bank balances (previously circulated) as at 30th April 2024. **To confirm the balances and for the Chairman to sign the statement.**
 - c) Accounts: To receive the Accounts for April 2024 (previously circulated). **To consider and determine any action.**
 - d) Insurance: To receive quotes from Zurich insurance regarding the renewal of the council's insurance policies, due in June. **To consider and determine action.**
- 8 OWL meeting recording facilities: The RFO has sourced some information from OWL, this would enable the Parish Council to record meetings and publish them on to the internet. **To discuss and consider action.**

9 Pension Services - Discretions Policy: The clerk received communications from Hampshire Pension Services (previously circulated) regarding having a discretions policy on file. **To determine action.**

Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.