

PARISH COUNCIL OF NEWLANDS

MINUTES OF THE HIGHWAYS AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THURSDAY 5th OCTOBER 2023 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX COMMENCING AT 7.30 pm

Members: Cllr A Berry (Chairman) (P) Cllr O Barneveld
Cllr A Kirby (P) Cllr L Price

Also, present Cllr David Crichton – Chairman of the Parish Council, Cllr P Bennett, Karen Seear - Clerk to the Council and Luke Hayter – Amenities Parish Warden. The clerk was in attendance from 19:45.

- 054/24H Apologies: Apologies were received from Cllr Price and Cllr Barneveld. **NOTED.**
- 055/24H Declarations of Interest: Cllr Bennett declared an interest as she is Chair of the community group. **NOTED.**
- 056/24H Previous Minutes: The minutes from the Highways and General Purposes meeting held 24th August 2023 were received. **Upon this amendment, it was UNANIMOUSLY RESOLVED by the councillors who were present at the previous meeting that the minutes of the Council meeting be accepted as an accurate record and were duly signed by the Chairman.**
- 057/24H Public Session: No members of the public in attendance.
- 058/24H Outstanding Matters and Matters Arising:
- 060/24H Adoption Update:
- a) Cllr Crichton gave a verbal report on Sickie Way closure and the need for a Planning Application to be raised by the Parish to both HBC and WCC as parties to the S106 agreement. Highways contact advised discussion with both Planning Departments regarding wording.
- b) Grainger:
- i. Cllr Crichton reported that the S106 Deed of Variation which will include the Parish as a party and also bring forward the Northern Allotments is being actioned.
- ii. Dates of next meetings with Grainger noted.
- iii. Cllr Berry requested walkabout with Grainger prior to any transfer of land to the Parish.
- 061/24H Correspondence:
- a. Grassed areas along Angus Way in need of attention as also is shrubbery. Clerk to write to Taylor Wimpey Customer Services to ask for action and remind them that this area is not yet transferred to either Havant or Winchester.
- b. Cllr Crichton to contact Taylor Wimpey for update on replanting of trees in open space adjacent to Old Park Farm Stream to resolve issue with sewage easements and to allow transfer of these areas to WCC.
- c. Clerk to write to Grainger to express concern over further delays by Barrat in remedial road work as notified today to residents.
- d. Cllr Crichton suggested providing a welcome note to the Bloor sales office, the welcome note could be including in welcome communications to new residents and introduce the Parish Council and community group. The clerk to draft and circulate prior to sending to Bloor. **NOTED.**

- 062/24H Depot/Compound: The Warden gave a verbal update, emphasizing the fact that he had already provided this information at the Amenities Committee meeting. He spoke about the pre-excavation work which had been carried out and electricity and water works are being completed. An electricity meter box is required and the Warden has made contact with a local electrician, the quote will be passed on to the clerk for circulation to members. All quotes are to go the Finance and Personnel Committee. **NOTED.**
The warden is waiting for an update from GTC, they had not informed him of some additional work which will be required. It is hoped that the compound will be in place by Christmas this year. Additional items will be required for the compound as well as some repairs to the gates which Grainger will need to arrange. It was queried whether the units will have outside lights and if there is anything else required to ensure safe use. Will the units have fire alarms, will CCTV be required etc. The level of insurance will also have to be changed. The clerk to notify the council's insurance company. It was suggested a good lock be purchased. The Warden is to write a list of requirements and pass this on to the Amenities Committee. **NOTED.** The compound work has items for discussion/approval with both the Highways and Amenities committees. **NOTED.**
The Warden stated that the work getting the compound area sorted has been quite complex, having to bring various contractors in etc.
- 063/24H Speed watch Monitor and Speed indicator: The Warden gave a verbal update and stated that all data is being shared. A motorist has been reported driving through the development at 90mph, at least 1 or 2 times a month. This information has been shared with Grainger and the Police. There had not been a response from Grainger and the Police are offering assistance with setting up a community speed-watch group. It was previously suggested that the Warden look at other areas suitable for speed monitors. The Chairman gave an update regarding the use of ANPR cameras and what the Police and Crime commissioner has said about their use. He believes that they are a deterrent. Cllr Kirby had analyzed the data from the speed monitor and he is unsure if the cameras are having an impact. He wondered if there may be an alternate approach to help curb speeding? He didn't want the council to be wasting money on purchasing another camera. The Chairman believes that both Donna Jones and the Home secretary are taking up the speeding issue. He suggested putting an ad on the Parish website to ask for volunteers for the Speed-watch group. **NOTED.** It was also suggested that the current camera be moved to another location to give the council a better idea of the current speeding issues. **NOTED.** The purchase of another speed monitor camera is to be discussed by the Finance and personnel committee. **NOTED.**
- 064/24H UKPC Parking Enforcement: This is due to be discussed at the next Grainger meeting, it was set up by a Grainger representative, who has now left the company. It has been agreed that the UKPC parking notices are illegal. It is unsure if there currently is any enforcement being carried out. It was thought that the scheme would have worked better if parking was enforced just outside the school area, it has had an impact there and improved the parking situation. **NOTED.** Cllr Kirby mentioned that WACA had received a telephone call informing them that people are using the community hall car park to drop off their children. This matter should be dealt with by Grainger. A piece of information in the Berewood news stated that disabled people are exempt from any enforcement, but it has not yet been determined what residents are to do regarding parking when they are moving in or out of homes.
- 065/24H Newlands Parish signage: The first Welcome to Newlands signs have been installed in three places within the development, this is an important step for the Parish council as it means some recognition of the parish' existence. The News was asked to attend a ceremony with the Mayor of Winchester, but they won't attend. In Wellington Park it was noted that some of the street signage has been replaced with signs including the WCC

crest. Overtime all signs in the development will be replaced with signs including the crest. Hampshire Highways need to replace all signs with Berewood to Newlands. It was suggested that the new signage be promoted on the Parish website and their Facebook page. NOTED. The News make a feature of this if the article was written and sent in. Local radio could also feature the item if approached. NOTED.

067/24H Christmas Events 2023: Cllr Bennett gave an update; she'd sent event ideas via email to all members. The community group are taking the lead on the Christmas meal event. The Christmas lights switch on is set for Friday 1st December 2023 from 4pm. A celebrity will be asked to switch on the lights. The lights for the tree will need to be installed on the flagpole by the electrical contractors. It was queried whether the Christmas lights require PAT testing. Cllr Kirby stated that a visual inspection is all that is required with new equipment. It was also queried whether a first aider will be in attendance as Cllr Bennett believes that it is a requirement to have a first aider present if a certain number of attendees are expected. It was suggested that this be clarified. A fire risk assessment may also be needed and a fire marshall identified. **NOTED.** Cllr Kirby stated that a budget for the Christmas events requires identifying. Cllr Bennett gave an update on costs so far. The Christmas meal event will be bookable and Cllr Bennett is drafting adverts. The donation which the council plans to give to the community group for the event needs to be identified by the finance and personnel committee. NOTED. The plans are moving ahead and some more input from councillors is welcome in the form of feedback, donations and support. **NOTED.**

068/24H Update on outstanding issues: The Chairman stated that work to the borders which require maintaining and are the responsibility of WCC has been carried out and the work seems to be ok. There are still some areas owned by other maintenance companies which require work. Cllr Crichton will chase these. The clerk was asked to write to Taylor Wimpey customer services to remind them of their obligations. **NOTED.** Cllr Crichton will also chase Taylor Wimpey for an answer regarding the responsibility of Old Park stream, it may well eventually become the responsibility of the council and therefore plans should be made as to how this is to be maintained. **NOTED.** It was also queried whether Taylor Wimpey will be replanting the trees planted in error of sewer easements, the work needs carrying out before spring 2024. A status of works from Taylor Wimpey is required.

069/24H Other reports: Cllr Bennett reminded members that her husband is due a tour of the area where the council would like CCTV installed so that he may price equipment etc accordingly. A list of requirements from council members would be useful to help aid this process. It was reported that the swings had been taken away from Town Park. This matter should be included with the items to discuss at the next Grainger meeting. **NOTED.**

The meeting closed 9:04 pm

The next meeting of the Highways and General-purpose Committee is scheduled for Thursday 16th November 2023 starting at 7.30pm.