

PARISH COUNCIL of NEWLANDS



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Date: 17th November 2023

Clerk to the Council: Karen Seear

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

A handwritten signature in black ink, appearing to read 'Karen Seear', is positioned above the title 'Clerk to the Council'.

Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 23 NOVEMBER 2023 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.
MEMBERS:	Cllrs Anthony Berry, Adam Carden, David Crichton and Mike Read

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Previous Minutes and Matters Arising: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 12th October 2023 and to deal with any matters arising.
- 4 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Correspondence: To receive any items of correspondence.
- 6 Budget 24/25: The committees have begun to determine budgets for the next financial year. To consider these requests and other financial matters in readiness to agree and recommend to Council a budget for 2024/2025 for Council and Committees. This will aid precept setting. **To consider and recommend a budget to Council.**
- 7 Finance:
 - a) Orders for Payment: **To consider and approve the Orders for Payment (List 10 previously circulated) and sign or agree signature.**
 - b) Bank Statements: To receive and agree the bank balances (previously circulated) as at 31st October 2023. **To confirm the Balances and for the Chairman to sign the statement**
 - c) Accounts: To receive the Accounts for October 2023 (previously circulated). **To consider and determine any action.**
- 8 **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**