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Date: 20th October 2023

Clerk to the Council: Karen Seear

You are summoned to attend the **FULL COUNCIL MEETING** of NEWLANDS PARISH COUNCIL as detailed below:



Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 26th OCTOBER 2023 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX
MEMBERS:	Cllrs Olivia Barneveld, Paulette Bennett, Tony Berry, Caroline Brook, Adam Carden, David Crichton, Andrew Kirby, Lewes Price and Mike Read.

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Minutes: To receive and agree and sign the Minutes of the last Full Council Meeting held on 14th September 2023.
- 4 Public Participation:
The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Outstanding Matters and Matters arising: To deal with any outstanding matters and matters arising.
- 6 County and District Councillors Reports:
 - (a) Receive a report and any apologies from the County Councillor.
 - (b) Receive a report and any apologies from the District Councillors.
- 7 Parish Matters:
Development and Adoptions:
 - (a) To receive any update on building progress and road adoptions. **To consider and agree any action.**
 - (b) Community Plan Group: To receive any update. **To consider and agree any action.**
 - (c) HBC Land: To receive a verbal update on Havant Borough Council land in Wellington Park. **To consider and agree any action.**
 - (d) Bi-monthly Grainger Meetings: To receive any update. **To consider any action.**
- 8 Communications:
 - (a) Website: To receive any update to the Parish Website. **To consider action.**
 - (b) Correspondence: To receive any items of correspondence. **To consider action.**
- 9 Outside Bodies: To receive any updates from outside bodies, Southern Parishes, West of Waterlooville, Joint Planning Committee and/or WACA. **To consider any action.**
- 10 Financial Matters:
 - (a) Orders for Payment: **To consider and approve the Orders for Payment** (List 09 previously circulated).
 - (b) Budget 2023/24: To consider matters relating to setting the budget for 2024/25. To receive on-costs and clarification of pension costs. (previously circulated) **To consider and determine action.**

- (c) Accounting Software Purchase: The clerk and RFO had presented a memo requesting that the council purchase accounting software which they believe will be of benefit to the council. Details previously circulated. **To consider and determine action.**
- (d) Higher interest bank account: The internal auditor had suggested that the council consider opening a higher interest account for the community hall account. **To consider and determine action.**

- 11 Amenities Storage/Office Facility: To receive any update. **To consider and agree any action.**

- 12 Update on outstanding issues: To receive an update on issues remaining outstanding. **To consider action.**

- 13 Christmas Event: To receive any updates on events. **To consider and determine action.**

- 14 Media and Communications committee: It has been suggested that council set up a media and communications committee. **To consider and determine action.**

- 15 **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**

Exempt Business:

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There are exempt matters relating to the lease of the community hall and Chairman's authority to act.