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Date: 16th June 2023

Clerk to the Council: Karen Seear

You are summoned to attend the **FULL COUNCIL MEETING** of NEWLANDS PARISH COUNCIL as detailed below:



Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 22nd JUNE 2023 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX
MEMBERS:	Cllrs Olivia Barneveld, Paulette Bennett, Tony Berry, Caroline Brook, Adam Carden, David Crichton, Andrew Kirby, Lewes Price and Mike Read.

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Minutes: To receive and agree the Minutes of the last Full Council Meeting held on 13th April 2023.
- 4 Public Participation:
The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Outstanding Matters and Matters arising: To deal with any outstanding matters and matters arising.
- 6 County and District Councillors Reports: (this item may be delayed until later on in the meeting)
 - (a) Receive a report and any apologies from the County Councillor.
 - (b) Receive a report and any apologies from the District Councillors.
- 7 Parish Matters:
Development and Adoptions:
 - (a) To receive any update on building progress and road adoptions. **To consider and agree any action.**
 - (b) Community Plan Group: To receive any update. **To consider and agree any action.**
 - (c) HBC Land: To receive a verbal update on Havant Borough Council land in Wellington Park. **To consider and agree any action.**
 - (d) Bi-monthly Grainger Meetings: To receive any update. **To consider any action.**
- 8 Communications:
 - (a) Website: To receive any update to the Parish Website. **To consider action.**
 - (b) Correspondence: To receive any items of correspondence.
 - To receive a complaint from a resident living in Wellington Park concerning Warehouse operatives parking. **To discuss and determine action.**
 - A fire occurred within the development on 14th June 2023. To discuss action related to the incident. **To discuss and determine action.**
- 9 Outside Bodies: To receive any updates from outside bodies, Southern Parishes, West of Waterlooville, Joint Planning Committee and/or WACA. **To consider any action.**
- 10 Financial Matters:
AGAR:
 - a) To agree the Annual Governance and Accountability Return Sections 1 and 2, together with

- a bank reconciliation as at 31 March 2023
- an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2022/23.
- b) Conflict of Interest with BDO LLP – To confirm if there are any conflicts of interest with the external auditor company BDO LLP. **To agree and sign the required form.**
- c) Orders for Payment: **To consider and approve the Orders for Payment** (List 4 previously circulated).
- 11** Amenities Storage/Office Facility/Van: To receive an update. **To consider and agree any action.**
- 12** **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**