

**THE PARISH COUNCIL OF NEWLANDS**

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 11<sup>th</sup> MAY 2023 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX COMMENCING AT 7.30 pm – held after the Annual Parish meeting.**

<u>Members:</u>	Cllr D Crichton (Chair)	(P)	Cllr O Barneveld	(P)
	Cllr A Berry	(P)	Cllr A Carden	(P)
	Cllr A Kirby	(P)	Cllr P Bennett	(P)
	Cllr L Price	(P)	Cllr M Read	(P)
	Cllr C Brook	(P)		

Also present, County Councillor Patricia Stallard, Chris Chamberlain, Angela Clear and Paula Langford-Smith, two members of the public, Gordon Tate – Responsible Financial Officer and Karen Seear - Clerk to the Council.

**001/24C**

**Election of Chairman**

Nominations were received for the Chairman of the Council.

Cllr Crichton was proposed and seconded.

A vote was taken by a show of hands.

**It was RESOLVED by a majority that Cllr Crichton be elected as Chairman of the Parish Council, for the municipal year 2023/2024.**

Declaration of Acceptance of Office: -

Cllr Crichton read and signed the Declaration of Acceptance of the Office of Chairman which was also signed by the Clerk to the Council

**002/24C**

**Election of Vice-Chairman**

The Chairman invited nominations for the Vice-Chairman of the Council.

Cllr Carden was proposed and seconded.

**It was unanimously RESOLVED that Cllr Carden be elected as Vice-Chairman of the Parish Council for the municipal year 2023/2024.**

**003/24C**

**Structure and membership of Committees and Sub-Committees for the ensuing municipal year (2023/24)**

a) **It was unanimously RESOLVED that all Councillors would be members of the Planning Committee.**

b) **It was unanimously RESOLVED that**

i. **Cllr Carden would be Chair of the Planning Committee**

ii. **Cllr Read would be Chair of the Amenities Committee**

iii. **Cllr Berry would be Chair of the Highways and Personnel Committee.**

A list of Committee membership is appended to these minutes.

**004/24C**

**Appointment of Parish Councillors**

i. **Newlands Parish Council has two seats on the West of Waterlooville Forum. It was unanimously RESOLVED that Cllrs Berry and Bennett would take these positions.**

ii. **It was unanimously RESOLVED that Cllr Carden would represent Newlands Parish Council at the Hampshire Association of Local Councils.**

iii. **It was unanimously RESOLVED that Cllrs Crichton and Berry would represent Newlands Parish Council at the Southern Parishes meetings.**

iv. **It was unanimously RESOLVED that Cllr Kirby would represent WACA – Waterlooville Community Centre.**

- 005/24C Welcome from Chairman:** The Chairman welcomed everyone to the meeting. Welcoming new Councillor Paulette Bennett and giving thanks to Cllr Jason Parry for his work and contribution to the council over the past 4 years. He went on to welcome the 2 new district councillors for the area, D/Cllr Paula Langford-Smith and D/Cllr Chris Chamberlain. He congratulated D/Cllr Angela Clear who is now mayor of Winchester City Council. **NOTED.**
- 006/24C Apologies:** Apologies were received from D/Cllr Cutler.
- 007/24C Declarations of Interest:** Cllr M Read and Cllr C Brook declared an interests as they are Ward Councillor for Winchester City Council.
- 008/24C Minutes:**  
The minutes from the previous Full Council meeting held on 30<sup>th</sup> March 2023 and 14<sup>th</sup> April 2023 had previously been approved and signed at the Full Council meeting. **NOTED.**  
Minutes from all committee meetings to date were **ADOPTED.**
- 009/24C Matters arising and outstanding matters from Previous Minutes:** Any matters arising will be dealt with throughout the meeting.
- 010/24C Public Participation:** A resident was in attendance who wished to speak about highways issues. A transcript of the discussion which took place are appended to these minutes.
- 011/24C County and District Councillors Reports:**
- a) D/Cllr Clear gave a verbal report. She had been very busy supporting elections and stated that it was a well-run campaign, she felt everyone had done very well and congratulated the successful councillors. She read out the results for WCC; Lib-Dems 30, Conservatives 12, Green Party 2 and Independent 1. D/Cllr Chris Chamberlain was elected councillor for the Southwick and Wickham ward with 936 votes.
  - b) D/Cllr Langford-Smith is the new District Councillor for the Denmead Ward. The Chairman welcomed her to her new role and she went on to give a brief introduction, mentioning that she had been the Chairman for Denmead Parish council for 10 years.
  - c) D/Cllr Chamberlain gave a verbal report. The Chairman went on to welcome him. As he is new to the role, there was just a small handful of information to report. He had spoken to the resident who was in attendance about the highways issues he had spoken about. He had also received comments from residents during his campaign concerning construction traffic and safety issues surrounding this. He had also received reports of drains in Bazeley Road being covered up. He hopes to have a fuller report at the next meeting.
  - d) D/Cllr Read wished to mention that he holds a councillors surgery on the first Saturday of every month, in the community hall car park, should any member of the public wish to come along and raise issues/ ask questions. **NOTED.**
  - e) C/Cllr Stallard had written a report (to be circulated) Thanks were given for her report and for her assistance with the issues within the development. She stated that it had been a quiet period, during purdah and there was nothing of great urgency to report. The Chairman went on to congratulate C/Cllr Stallard on becoming Chair of Hampshire County Council, stating that she has an extremely difficult job on her hands, and wishing her well in the role.
- 012/24C Parish Matters:**
- (a) Developments and Adoptions: The Chairman spoke about good news regarding the final easements being confirmed for the SUDS area. The first phase of road adoption by HCC will be the road leading up to the recycling centre. **NOTED.** Restrictions on the road will follow. On the Grainger side of the development things are moving forward regarding agreements with LEEP. On the Wellington Park side of the development, Havant Borough Council have flatly

refused to make any further progress until the outstanding Southern Water agreements have been resolved. **NOTED.**

Cllr Read gave a verbal update regarding adoption of the open space. He had been in touch with representatives from Winchester City Council who had sent communication to the monitoring officer, and legal department to obtain an idea as to when the land will be handed over, he mentioned that it had been extremely difficult this year to ascertain a financial budget for the council, due to the uncertainty of when we are to receive the commuted sums. It is now hoped handover may happen at the end of June 2023. A grass cutting regime is to be put in motion and there is still a lot of repair work to be carried out. As places have become so overgrown, some specialist equipment will have to be used. Damage to any areas will have to be rectified before handover to the Parish Council. Cllr Brook mentioned that she had independently spoken with a WCC representative who reports that the HBC maintenance contractors, Norse have over-extended themselves and currently work to certain areas is taking longer than it should. Cllr Berry mentioned that a walkaround with representatives is still required. A list of outstanding snagging items is available. **NOTED.** Cllr Price wished to mention about the issues regarding grass cutting. There are issues still outstanding regarding this. Grainger have drawn up a schedule for after the transfer but it needs approval with WCC first. **NOTED.** Cllr Read stated that a deed of variation is still required, which will make Newlands Parish Council party to the land transfer agreement. **NOTED.**

- (b) Community Group: Cllr Bennett, also Chair of the Community Group gave a verbal update. They had had a good response to the resident surveys sent out. At present it is extremely early to be able to make a plan. She hopes a basic draft will be available by September 2023. The plan once published will be reviewed annually. The Chairman thanked Cllr Bennett for her work.
- (c) HBC Land: This item had been covered.

#### 013/24C **Communications:**

- a) Website: The website was up to date and there were no issues. The Chairman queried what the email capacity currently was. Cllr Bennett will require an email address. The clerk believes that there is not currently a limit to the amount of email addresses. **NOTED.** The Chairman went on to state that he had been in touch with the email/domain providers regarding not receiving all emails. The Chairman asked that if anyone had a suggestion for an email address by which members of the public can send queries in, which is separate to the clerk's email, they should make suggestions. **NOTED.**
- b) Correspondence: Correspondence had been received from a resident regarding concerns for some of the trees in the open space which still have tree guards attached, broken rails and general disrepair of some of the space in Newlands Walk. A member of the public had also asked if the council may like to consider joining the local conservation group. Cllr Bennett mentioned that Grainger are looking to create a volunteer group. Cllr Bennett was asked to pass this information on to the clerk. **NOTED.** Cllr Berry suggested that the clerk write back to both parties and invite them to both the Amenities and Highways and GP committee meetings. Cllr Read stated that in the future the council is planning to set up a landscape sub-committee. Cllr Brook stated that she loved the idea of a volunteer group but if this is to go ahead, they will require a clear terms of reference. **NOTED.** The health and safety aspect of the SUDS is also a requirement. Rospa has been asked to look at this. Correspondence had also been received from Stonewater. In relation to First Port which has become a notorious management company, country wide. The letter confirmed that tenants are paying sums to First Port. Cllr Parry had raised concerns regarding this previously. He had received correspondence from First Port stating that maintenance is up to residents, yet they are still charging money. The chairman stated that on the Grainger side this is not so much of a problem. Cllr Carden suggested raising this as a point with Grainger regarding management companies, as it is felt they could be more efficiently managed. **NOTED.**
- c) Parish resident's communications: Cllr Price wished to consider resident communication. He suggested the council produce newsletters on a subscription basis. The Chairman asked whether Cllr Price and Cllr Bennett would like to work on the project together? This was considered a good idea. Welcome to the Parish letters were suggested. The Chairman stated that he felt this was a good idea, and he had previously issued letters to

new residents. The welcome letters could be given to both Redrow and Bloor and circulated with welcome packs to new residents. A report back on progress regarding resident communications will be given at the next meeting of Full Council. **NOTED.**

**014/24C Outside Bodies:**

- a) Southern Parishes: A verbal report was given from The Chairman who stated that policing boundaries were discussed as the Deputy Police and Crime Commissioner was a guest speaker. The Police and Crime Commissioner wishes to bring back more community-based policing. **NOTED.**
- b) West Waterlooville Forum: A meeting should be scheduled in the diary, but does not appear to be taking place. Cllr Read stated that major development planning applications should be passed through the joint planning committee. If not, there will be an adverse effect. The problem lies with authorities. Planning applications such as the likes of the Blue Star site will require all authorities to work collectively, as land to access the Blue Star site will be on WCC land. It is hoped that this will be rectified with liaison with HBC colleagues. There are also 2 more planning applications which will require the Joint planning committee' input – including the new health centre. The Chairman urged support for this from the new district councillors. **NOTED.**
- c) WACA: Grainger have agreed that the maintenance work required to the hall can go ahead. Cllr Price queried who would be responsible for the up keep of the shared areas? He thought that costs for the maintenance work should be circulated prior to the work being carried out. The community buildings lease needs finalization. **NOTED.**

**015/24C Finance:**

- a) Orders for Payment: Payments detailed on the orders for payment list 02 were received. There was an error on the orders sheet which requires re-calculation. **NOTED.**
- b) Bank Statements: The bank statements had been previously circulated. The statements were reviewed and the balances as of 30<sup>th</sup> April 2023 were agreed. The statements were signed by the Chairman. **NOTED.**
- c) Accounts: The accounts for April 2023 had been prepared and circulated. **NOTED.**

**016/24C** Newlands Parish Council Policy Review: It was noted that the Parish council's policies are currently not available to view on the website. Cllr Bennett noted that some were out of date and may contain errors. Cllr Bennett felt that some policies may also be missing. It was suggested that Cllr Bennett liaise with Cllr Carden on the matter. **It was UNANIMOUSLY RESOLVED to change the financial regulations, updating the document with the RFO's details.**

**017/24C** Community Hall: Grainger had raised several points that they were concerned about regarding safe-guarding and hire of the community hall. They had asked to see copies of safeguarding documents etc. The matter will be raised with Grainger to ask if they had had all the information they required. **NOTED.**

**018/24C** Other reports: Cllr Read suggested moving the financial element to an earlier part of the agenda. Cllr Brook requested that Christmas events be added to the next agenda.

The meeting closed at 9:25pm

The next meeting of Full Council will be held on 22<sup>nd</sup> June 2023.

Please note minutes of meetings are published as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.

## List of Newlands Parish Councillors 2023/ 24

Cllr David Crichton – Chairman of the Council

Cllr Adam Carden – Vice Chairman of the Council

### **Amenities Committee**

Chair – D/Cllr Read

Vice Chair – Cllr Kirby

Cllr Price

Cllr Bennett

### **Finance & Personnel Committee**

Cllr Crichton

Cllr Carden

D/Cllr Read

Cllr Berry

### **Highways and General Purposes**

Chair – Cllr Berry

Cllr Barneveld

Cllr Kirby

Cllr Price

### **Planning Committee**

Chair – Cllr Carden

All other members

### **Representatives**

West of Waterlooville – Cllr Crichton and Cllr Berry

Joint Planning Committee - Cllr Crichton and Cllr Berry

Southern Parishes - Cllr Bennett and Cllr Berry

HALC – Cllr Carden

WACA – Cllr Kirby

A resident was in attendance who wished to report about the ongoing state of the roads and pavements within the development. He echoed the concerns of his neighbours who are also concerned. They believe the roads are a health and safety hazard, uncomplete pavements, pot holes and broken man holes are all cause for concern. Driving conditions are hazardous, with raised iron works.

He also went on to mention that he had concerns about speeding cars especially in Plant farm Crescent. Recently a cat had been run over and cars often exceed 40 mph. There are concerns children may be knocked over by speeding cars.

The Chairman asked whether the resident knew about the home owners' rights network and suggested he refer to this. There are still no roads in the development that have been adopted. This means that enforcement is extremely difficult. The council have purchased a speed monitor and are looking to purchase more, in the hopes to curb speeding. The Chairman went on to assure the resident that adoption is progressing at a reasonable rate. He also stated that the yellow lines already placed on some roads within the development have an agreement in place whereby Hampshire County Council will make them enforceable as soon as adoption takes place.

The resident explained that many residents now have a lack of pride in the area which they live, anti-social behaviour is becoming a problem and part of this is due to roads not being of an acceptable standard.

Cllr Berry stated that he will attend any reports of health and safety hazards, he photographs evidence and passes this information on to the relevant contractors etc. Cllr Kirby stated that all residents are encouraged to complain as they are more likely to take notice of many complaints.