

PARISH COUNCIL of NEWLANDS



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Date: 10th March 2023

Clerk to the Council: Karen Seear

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

A handwritten signature in black ink, appearing to read 'Karen Seear', is positioned above the title 'Clerk to the Council'.

Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 16 MARCH 2023 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.
MEMBERS:	Cllrs Anthony Berry, Adam Carden, David Crichton and Mike Read

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Previous Minutes and Matters Arising: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 2nd February 2023 and to deal with any matters arising.
- 4 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Correspondence: To receive any items of correspondence. **To consider and determine any action.**
- 6 Finance:
 - a) Orders for Payment: **To consider and approve the Orders for Payment (List 13 previously circulated) and sign or agree signature.**
 - b) Bank Statements: To receive and agree the bank balances (previously circulated) as at 28th February 2023. **To confirm the Balances and for the Chairman to sign the statement**
 - c) Accounts: To receive the Accounts for February 2023 (previously circulated). **To consider and determine any action.**
- 7 Additional Bank Accounts: To receive information on charges required to set-up the additional bank accounts that the Parish Council would like to open. **To consider and determine action.**
- 8 Laptop Insurance: To consider extending laptop insurance for all employees. **To consider and determine action.**
- 9 **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**

Exempt Business:

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There are items of exempt business relating to:

Annual staffing pay review