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Date: 27<sup>th</sup> January 2023

Clerk to the Council: Karen Seear

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

*Karen Seear*  
Clerk to the Council

TIME, DATE AND LOCATION	<b>7.30 pm THURSDAY 2 FEBRUARY 2023</b> <b>NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.</b>
MEMBERS:	Cllrs Anthony Berry, Adam Carden, David Crichton and Mike Read

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Previous Minutes and Matters Arising: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 15<sup>th</sup> December 2022 and to deal with any matters arising.
- 4 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Correspondence: To receive any items of correspondence. **To consider and determine any action.**
- 6 Finance:
  - a) Orders for Payment: **To consider and approve the Orders for Payment (List 12 previously circulated) and sign or agree signature.**
  - b) Bank Statements: To receive and agree the bank balances (previously circulated) as at 31<sup>st</sup> January 2023. **To confirm the Balances and for the Chairman to sign the statement**
  - c) Accounts: To receive the Accounts for January 2023 (previously circulated). **To consider and determine any action.**
- 7 Precept Request: An amended precept request has been suggested by the clerk and RFO. (Previously circulated) To consider and confirm and to recommend to Full Council the amount of precept requested for the financial year 23/24. **To consider and determine action**
- 8 Budget 23/24: To consider and recommend to Council a budget for 2023/2024 for Council and Committees. **To consider and recommend a budget to Council.**
- 9 Internal Auditor: The RFO has made contact with a colleague whom is willing to provide her services for the internal audit. Her fee is £20 per hour. **To consider and determine action.**
- 10 Allotment Recommendations: The Chairman of the Highways and General Purposes Committee would like to make some recommendations to the council regarding the future allotments. To receive a verbal report. **To consider and determine action.**
- 11 Amenities Depot/Office: To receive any updates on the purchase and siting of an Amenities Office/Depot. **To discuss and determine action.**
- 12 Purchase of vehicle for use by the Amenities Parish Warden: The Amenities Committee have been looking at the purchase/hire purchase of a vehicle for open space management work. **To receive any update.**

- 13 CCTV: The Highways and General Purposes Committee would like to recommend that the council purchases CCTV cameras for use within the parish with the hopes it may deter fly-tipping/anti-social behaviour. Initially a free trial/demo is available. **To consider and determine action.**
- 14 **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**