

THE PARISH COUNCIL OF NEWLANDS

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 17th NOVEMBER 2022 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX COMMENCING AT 7.30 pm

<u>Members:</u>	Cllr D Crichton (Chair)	(P)	Cllr O Barneveld	
	Cllr A Berry	(P)	Cllr A Carden	
	Cllr A Kirby	(P)	Cllr J Parry	(P)
	Cllr L Price	(P)	Cllr M Read	
	Cllr C Brook	(P)		

Also present, Gordon Tate – Responsible Financial Officer and Karen Seear - Clerk to the Council.

Members of Newlands Parish Council wished to express their sympathy at the sad passing of Cllr Neil Lander-Brinkley. Cllr Berry stated that the Parish Council is indebted to him for his assistance in setting up Newlands Parish Council. A minute's silence was held.

062/23C Apologies: Apologies were received from Cllrs Barneveld, Carden and Read.

063/23C Declarations of Interest: Cllr C Brook declared an interest as she is a Ward Councillor for Winchester City Council.

064/23C Minutes:

- i) The minutes from the Full Council meeting held on 6th October 2022 were received. **It was UNANIMOUSLY RESOLVED that the minutes of the Council meeting be accepted as an accurate record and were duly signed by the Chairman.**
- ii) The previous minutes to date from the Amenities, Highways and General Purposes and Finance and Personnel Committees to date were approved. **NOTED.**

065/23C Matters arising and outstanding matters from Previous Minutes: Matters will be dealt with during the course of the meeting. **NOTED.**

066/23C Public Participation: No members of the public were present.

067/23C County and District Councillors Reports:

a) Apologies were received from C/Cllr Stallard, D/Cllrs Clear, Clementson and Evans. D/Cllr Cutler gave a verbal report. WCC currently are working on the budget. Currently the council are working on the principle that there will be no further monies made available. Inflation is having an affect on the budget. Council tax charges are likely to rise. The cost of living has impacted WCC. D/Cllr Cutler went on to urge members to look at the local plan which is has a deadline for commenting.

The issue regarding street naming was the final item D/Cllr Cutler reported on. He had been looking into issue and the WCC street naming policy paper which Cllr Price had provided. He feels that the WCC process on street naming requires clarity and tightening up. It was queried where this may now leave the Parish Council? D/Cllr Cutler suggested that he work together with the council and go back to ask for further assistance. The Chairman went on to suggest that for the next phases requiring naming that the Parish Council' chosen street names be used. **NOTED.** A list of suitable names has been provided and it is from these names that the street names are chosen. Communication problems currently exist and it is felt that Newlands Parish Council's requests are being ignored. D/Cllr Cutler suggested providing him with all documentation regarding the previous naming situation. **NOTED.**

Cllr Brook gave a verbal report. The approval of Councillors allowances is due to be considered. She went on to mention the recent poppy wreath laying in Denmead where she took part in the

procession on Remembrance Day. She had no further information to report, apart from informing council of an upcoming WCC scrutiny meeting. The Chairman mentioned the poppy wreath he had laid at St Georges church on behalf of the Parish. He also gave thanks to D/Cllr Mike Read who represented the Parish at WCC. **NOTED.**

068/23C Parish Matters:

- (a) Developments and Adoptions: The Chairman gave a verbal update. It is hoped that the roads in the Taylor Wimpey part of the development will be the first to be adopted. This has meant however that there are complications with the planned closure of Sickle Way. A meeting is planned to discuss this with hopes that the closure will be differed. **NOTED.**
- (b) Amenities Parish Warden 5-year plan, report and timeline: The report had previously been circulated. The Warden was not present to discuss any further. Cllr Berry stated that he disagreed with some of his findings. It was suggested that the matter be differed to the next meeting for further discussion. Cllr Berry should provide the Warden with his comments. **NOTED.**
- (c) Community Plan Group: Membership and activity of the group is taking off. The Council offer their support to the groups work and are pleased to hear that community spirit is developing within the MDA. **NOTED.**
- (d) HBC Land: There was no update to report. The Chairman continues to pursue officers but as yet has not been given an answers to outstanding queries. **NOTED.** A deed of variation on the section 106 agreements is still outstanding. Inclusion of the Parish Council for land take over, has already been considered. The request came from HBC, meaning that HBC are looking ahead to transfer for their section of Town Park. A commuted sum would be expected. Cllr Berry wondered whether the PC would have then have powers of enforcement? The land would come as a transfer of ownership. Any issues will require clarification. The Chairman will chase for a further response from HBC. **NOTED.**
- (e) Bi-monthly Grainger meetings: A meeting had recently taken place; it was felt that the meeting had been productive. Grainger had agreed to help the PC install a storage/amenities office facility with the required facilities, including power for an electric service vehicle. **NOTED.** Grainger representatives are also open to reconfiguring the parish office. They require the community building/ office plans and will look into the matter further. **NOTED.** Master planning for the district centre needs to start now and the Chairman will keep reminding Grainger that is the case. The health centre proposal looks as though it is going ahead. Cllr Brook was able to provide further information, reporting that the NHS has given a provisional agreement and are now chasing Southern Health. A planning application will be submitted. The intention is to have a spade in the ground about this time next year. **NOTED.** Cllr Parry queried the design of the district centre. The Chairman stated that the design has changed and will now be somewhat similar to that of a similar project in Eastleigh. The centre has a café, meeting rooms etc. **NOTED.** The first allotments design is due for approval by the planning department. It is hoped the application will be approved shortly meaning that the allotments would be available at some point during 2023. **NOTED.**

069/23C Communications:

Website: A comment had been noted regarding not being able to view agendas and minutes on the website. An unnecessary button is displayed which requires removal. The required documents are there, but currently cause confusion. The matter will be rectified by council staff. **NOTED.**

Correspondence: Correspondence had been received from the Woodland Trust. A representative had posted some information on social media as she is interested in helping the parish council. The Chairman suggested putting her in touch with Grainger. Cllr Kirby wondered whether she may also be able to help with work to Newlands Walk. **It was UNANIMOUSLY RESOLVED to ask the Parish Warden to contact the representative for further information.**

070/23C Outside Bodies:

- a) Southern Parishes: Cllr Berry gave a verbal update. Cllr Ron Humby (Leader of HCC) was in attendance and spoke about the current financial constraints at HCC. There are problems with roads and infrastructure and various departments do need to work more closely together in the hops to rectify problems. Discussions also took place regarding the extra homes that are required

within the local area which are required through until 2039. Newlands have agreed an additional number of homes. **NOTED.**

West of Waterlooville Forum: A recent meeting took place. There was not a great deal to report back with. Cllr Read will be asking HCC for a Welcome to Newlands sign to be placed within the development. **NOTED.**

WACA: Cllr Kirby gave a verbal update. He is now Chair of the board of Trustees for WACA. Hall bookings are doing well. There had been an issue with the fire alarm at the hall which is currently in hand. **NOTED.** The community plan group have been making use of the hall and have requested use of the hall for free. This matter will be dealt with by the clerk/WACA and the Community Plan group. **NOTED.**

071/23C Finance:

- a) Orders for Payment: **It was unanimously RESOLVED that the payments detailed on the orders for payment list 09 should be APPROVED in the sum of £ 2,640.00 including VAT and that further payments of £488.13 including VAT were RATIFIED and that £72.00 in receipts are NOTED.**
- b) Budget/Precept setting: Cllr Price queried a couple of items on the budget sheet, the WCC Levy and the hall reserve. The budget from the Amenities and Highways and General Purposes committees are due to be considered at the next Finance and Personnel Committee in readiness for the next meeting of Full Council. The date for the precept requirement is 6th January 2023. **NOTED.**
- c) Secure Data storage sharing for employees: It had been suggested that a cloud-based storage system be used by employees. Cllr Kirby suggested using Microsoft 365. A hardware-based storage system quote had been received but dismissed on security grounds. The clerk will discuss the matter with members and bring back information for further discussion. **NOTED.**
- d) Budget for required Amenities work: Grainger had agreed to help the council with the work required for the installation of the speed monitor device and also to help with installation of the Christmas tree lights. A budget of £400 was proposed as a contingency if they are unable to assist. Jacksons had been approached for the work required to the cable of the Christmas lights. **It was UNANIMOUSLY RESOLVED to approve the contingency budget for the fitting of the monitor and the lights.**

072/23C Parish Events: A meeting of the Christmas committee is planned to discuss Christmas events further. **NOTED.**

073/23C Other Reports: Cllr Berry reported that some free tree saplings are available. The Chairman suggested contacting Grainger to let them know and to ask if they are able to make use of them. **NOTED.**

The meeting closed at 8:52pm

The next meeting of Full Council will be held on 5th January 2023.

Please note minutes of meetings are published as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.