

Tel: 02393 092357 email: clerk@newlands-pc.gov.uk

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Date: 21 September 2022

Clerk to the Council: Karen Seear

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

Karen Seear
Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 22 SEPTEMBER 2022 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.
MEMBERS:	Cllrs Anthony Berry, Adam Carden, David Crichton and Mike Read

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Previous Minutes and Matters Arising: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 11th August 2022 and to deal with any matters arising.
- 4 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Correspondence: To receive any items of correspondence. **To consider and determine any action.**
- 6 Finance:
 - a) Orders for Payment: **To consider and approve the Orders for Payment (List 06 previously circulated) and sign or agree signature at a later date.**
 - b) Bank Statement: To receive and agree the bank balances (previously circulated) as at 31 August 2022. **To confirm the Balances and for the Chairman to sign the statement**
 - c) Accounts: To receive the Accounts for August 2022 (previously circulated). **To consider and determine any action.**
- 7 AGAR: To consider matters appertaining to the councils AGAR – Annual Governance and Accountability Return. **To consider and determine any action.**
- 8 Poppy Wreaths: It has previously been agreed to purchase a poppy wreath to be laid at St George's church in Waterlooville this year (information previously circulated) for Remembrance Sunday. **To consider and determine action.**
- 9 Smart Vault Storage: To receive an update on the cost and uses of Smart Vault Storage. **To consider and discuss action.**
- 10 **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**
- 11 Exempt Business:
To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.
There are items of exempt business relating to:
Employment of an RFO
Suggested equipment purchases for RFO

