

## PARISH COUNCIL OF NEWLANDS

### MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON THURSDAY 13<sup>th</sup> OCTOBER 2022 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX COMMENCING AT 7.30 pm

Members: Cllr M Read (Chairman) (P) Cllr A Kirby (P)  
Cllr L Price (P) Cllr C Brook (P)

Also present Cllr D Crichton – Chairman of the Council and Karen Seear - Clerk to the Council.

- 059/23A Apologies: All councillors were present. Cllr Kirby took the Chair. **NOTED.**
- 060/23A Declarations of Interest: D/Cllr Read and D/Cllr Brook both declared interests as they are Ward members for Winchester City Council. Cllr Kirby wished to mention that he had been appointed as Chair of the WACA Trust. **NOTED.**
- 061/23A Previous Minutes and matters arising: The minutes from the Amenities Committee Meeting held on 1<sup>st</sup> September 2022 were received. **It was RESOLVED by a majority that the minutes be accepted as an accurate record and were duly signed by the Chairman.**
- 062/23A Public Session: No members of the public were present. The Chairman invited Cllr Crichton to speak during the course of the meeting. **NOTED.**
- 063/23A Correspondence: Correspondence had been received from Winchester City Council. The Chairman had contacted WCC regarding the grassed areas in Newlands Walk. He had asked a representative for the grass to be cut. **NOTED.** The required work to fix the zip wire is still outstanding. **NOTED.**
- 064/23A Warden's Report and 5-year plan: The Warden presented his 5-year plan to all committee members. He outlined the steps and finances required for takeover of the open space land in Wellington Park, this will also help the council plan for other areas of takeover. Additional staffing will be required as the council has decided to manage open space in house. The Warden wished to note that it is currently very hard to find ground staff and that there is a long wait time of around 12/18 months when ordering large machinery/vehicles. The requirement for a storage area/office was also mentioned. It was thought that 2 containers may be suitable for use in a compound. The Warden also had gained a quote from an external company for the maintenance of the open space. This will be used to compare and budget accordingly. The Warden had also provided costs for waste disposal and had provided the council with a list of suggested equipment. Having a timing estimate from Grainger, giving the council an idea of when they expect parcels of land to be ready for takeover would be an advantage – it was thought that Grainger should be asked about this. **NOTED.**
- Cllr Kirby suggested having an acceptance policy in place, he thought that 2 passing inspections, 3 months apart could be in place. This should happen before Newlands take on the land. **NOTED.** The original master plan was written without the Parish council which is now in place. This effects the land transfer process and may require a deed of variation. The Chairman suggested inviting Dawn Adey from Winchester City Council to the Amenities meeting in December. **NOTED.**
- The Chairman wished to thank the Warden for his hard work putting together the 5-year plan. It is an excellent starting point for the Parish Council. He asked whether the Warden could then pull-out key items and produce a time-line. **NOTED.**
- Cllr Brook suggested contacting Taylor Wimpey's current maintenance contracts Millstone for a quote. They were the key contractors during the first works of the MDA

and know the development well. The Warden was asked to contact them. **NOTED.** External management and matters for discussion at meetings with Grainger are items which will require discussion at Full Council. Cllr Kirby suggested having an idea of what may happen within the next 18 months as this would be beneficial. **NOTED.** The Chairman went on to ask committee members to meet for an informal meeting to discuss matters relating to the budget and the land adoption. **NOTED.**

Cllr Brook suggested contacting Denmead Parish Council to discuss possible sharing of equipment. **NOTED.**

065/23A Adoption of Open Space:

The Chairman gave a verbal update. He had been speaking with Steve Lincoln – representative from WCC who reports there are still legal elements affecting the adoption. **NOTED.**

066/23A Open Space Maintenance Contracts: There was no further update.

067/23A Amenities Storage/Office Facility: This item is in hand and will be discussed further with Grainger at the next meeting. **NOTED.**

068/23A Events: The flagpole Christmas tree lights will require a power lead extension. The work required will be determined by the clerk and the Warden. The council would like to hold a lights switch-on event. The Christmas Committee is due to discuss details further, it was thought that a local celebrity could be considered for the switch-on and a meeting of the Christmas committee will be arranged. **NOTED.**

Two wreaths have been ordered for remembrance day and will be placed at St Georges church and All-Saints Church – Denmead. **NOTED.**

069/23A Community Hall: It had previously been determined that an external noticeboard should be placed outside the community building. The type of noticeboard has been determined it will go to Full Council for agreement. **NOTED.**

070/23A Allotments: Who's remit the allotment falls under was queried. It was thought that this is an Amenities matter and should be dealt with at this committee. **NOTED.** The final design is awaited and should be with council shortly. Elements appertaining to what is allowed on allotments will need to be determined. A policy is required for the management of the allotments. Various elements relating to the details of allotments require determination and will be discussed at a future meeting. **NOTED.**

071/23A Other reports: There were no other reports for discussion. **NOTED.**

The meeting closed at 9:08pm.

The next meeting of the Amenities Committee is scheduled for Thursday 24<sup>th</sup> November 2022 starting at 7.30pm.