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Date: 30th September 2022

Clerk to the Council: Karen Seear

You are summoned to attend the **FULL COUNCIL MEETING** of NEWLANDS PARISH COUNCIL as detailed below:



Clerk to the Council

TIME, DATE AND LOCATION	7.30 pm THURSDAY 6 OCTOBER 2022 NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, PO7 3BX
MEMBERS:	Cllrs Olivia Barneveld, Tony Berry, Caroline Brook, Adam Carden, David Crichton, Andrew Kirby, Jason Parry, Lewes Price and Mike Read.

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Minutes:
 - i) To receive and agree the Minutes of the last Full Council Meeting held on 25th August 2022.
 - ii) To approve minutes to date from the Amenities, Highways and General Purposes and Finance and personnel committees – details appended to this agenda.
- 4 Public Participation

The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Outstanding Matters and Matters arising: To deal with any outstanding matters and matters arising.
- 5 County and District Councillors Reports
 - (a) Receive a report and any apologies from the County Councillor
 - (b) Receive a report and any apologies from the District Councillors.
- 6 Parish Matters:

Development and Adoptions:

 - (a) To receive any update on building progress and road adoptions. **To consider and agree any action.**
 - (b) Community Plan: To receive any update. **To consider and agree any action.**
 - (c) HBC Land: To receive a verbal update on Havant BC land in Wellington Park. **To consider and agree any action.**
 - (d) Bi-monthly Grainger Meetings: To receive an update on the previous meeting and to note the next. **To consider and agree any action.**
- 7 Communications:
 - (a) Website: To receive an update on the Parish Website. **To consider action.**
 - (b) Correspondence: To receive any items of correspondence.
 - Invitation to Hay event at Hayling Island Library 11th October 2022. **To consider action.**
 - Invitation to tree planting event in Yew Gardens. **To consider action.**
- 8 Outside Bodies: To receive any updates from outside bodies, Southern Parishes, West of Waterlooville, Joint Planning Committee and/or WACA. **To consider any action.**
- 9 Financial Matters:
 - a) Orders for Payment: **To consider and approve the Orders for Payment** (List 07 previously circulated)

- b) Bank Statements: To receive and agree the bank balances The Parish Council of Newlands (previously circulated) as at 30th September 2022. **To confirm the balances and for the Chairman to sign the statement.**
 - c) Accounts: To receive the Accounts for September 2022 (previously circulated). **To consider and determine any action.**
 - d) AGAR 21/22 Completion: The External Auditor has completed the last financial year Annual Governance and Accountability Return and presented their findings. (information previously circulated). **To consider and determine any action.**
 - e) Secure data storage sharing for employees: The Clerk has asked Cllr Parry to look into available options. To receive information if available. **To consider and determine action.**
- 10** Suggested Meeting dates 2023: To receive the schedule of meetings for 2023, dates shown include a date for the election and the Annual Council meeting. **To consider action.**
- 11** **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**
- 12** Exempt business
To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There are matters of exempt business relating to employment of a Responsible Financial Officer.