

## PARISH COUNCIL OF NEWLANDS

MINUTES OF THE FINANCE AND PERSONNEL COMMITTEE MEETING HELD ON THURSDAY  
11 AUGUST 2022 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE,  
WATERLOOVILLE, PO7 COMMENCING AT 7. 30pm

Members: Cllr A Berry (P) Cllr D Crichton (P)  
Cllr A Carden Cllr M Read (P)

Also present Karen Seear, Clerk to the Council.

- 020/23F Apologies:** Apologies were received from Cllr Carden.
- 021/23F Declarations of Interest:** Cllr M Read declared an interest as he a Ward Councillor for Winchester City Council.
- 022/23F Minutes of the previous meeting:** The minutes from the Finance Committee Meeting dated 7<sup>th</sup> April 2022 were received. These minutes will be taken to the next meeting of Full Council for approval. **NOTED.**
- 023/23F Public participation:** There was no requirement for a public session.
- 024/23F Correspondence:** Correspondence had been received from Winchester Citizens Advice. They had made a request again this year for a grant of £150. The grant was considered but it is felt that residents of the Parish are unlikely to visit the Winchester branch, and would most probably visit the closest branch in Havant. **It was UNANIMOUSLY RESOLVED to ask the Clerk to write to Winchester Citizens advice explaining that the support of the citizens advice will preferably be to the local branch. The Clerk will approach the Havant branch of Citizens advice to ask if they would accept the £150 grant money.**
- 025/23F Finance:**
- Orders for Payment – **It was unanimously RESOLVED that the payments detailed on the Orders for Payment (list 04) should be APPROVED in the sum of £2,403.14 including VAT and that receipts of £244.98 are noted. Further payments of £1,855.45 (including VAT) made since the last orders of payment were RATIFIED.**
  - Bank Statements - The bank statements for had been previously circulated. The statements were reviewed and the balances as at were agreed. The statements were signed by the Chairman. **NOTED.**
  - Accounts – The accounts for July 2022 were **NOTED.**
- 026/23F Smart Vault Storage:** Information regarding Smart vault storage had previously been discussed. Cllr Crichton asked whether there will be selective access. Cllr berry suggested finding out further information regarding access restrictions. He suggested restricting access to the Clerk and RFO and one other. Cllr Crichton suggested recommending the purchase of Smart vault to Full council. **NOTED.**
- 027/23F Event Funding:** The events budget is currently at £2000. Grainger had asked the Parish Council to take over the fireworks event. The Parish council were concerned about taking on the event due to health and safety concerns. A laser light show was suggested instead and this will be discussed further by the Amenities Committee. It was asked whether the events budget should be increased? Cllr Read thought it not necessary at this stage, but to review it again when all budgets are reviewed. Cllr Berry suggested that an event take place for Remembrance Day. Cllr Crichton suggested supporting another event in the local area. Cllr Berry wondered whether a memorial should be placed within the development. It is usual for a memorial to be placed when there have been residents that have fallen during duty. This may not be the case within the new development. It was suggested to take the matter to the next meeting of Full Council for discussion. **NOTED.**

**028/23F** **Speed Monitoring Device:** Discussions and recommendations regarding the speed monitor had been given to purchase the device. **It was UNANIMOUSLY RESOLVED to approve the purchase of the speed monitoring device.** Cllr Crichton suggested speaking with Grainger to gain approval for the device. **NOTED.**

**029/23F** **Other Reports:** Cllr Read spoke about the on-going land transfer issue. There had been a further hold up due to the a document which had not yet been signed off, this relates to pond water. Cllr Read had spoken to various representatives in WCC, chasing up the transfer. Cllr Crichton queried who will be taking responsibility of the SUDS drainage within the development. He asked Cllr Read to check which company this will be. **NOTED.**

Cllr Berry mentioned a complaint from a resident which had been passed on to him. The resident mentioned broken fencing in Newlands meadow. This was subsequently queried as members are unaware of any fencing in the area. The Clerk was asked to contact the resident to gain clarification. **NOTED.**

The meeting closed at 8:21pm. The next Finance and Personnel Committee meeting will be held on Thursday 22<sup>nd</sup> September 2022.