

PARISH COUNCIL OF NEWLANDS

MINUTES OF THE HIGHWAYS AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THURSDAY 30 JUNE 2022 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX COMMENCING AT 7.30 pm

Members: Cllr A Berry (Chairman) (P) Cllr J Parry (P)
Cllr A Kirby (P) Cllr L Price (P)

Also, present Cllr David Crichton – Chairman of the Parish Council and Karen Seear, Clerk to the Council.

011/23H Apologies: All councillors were present.

012/23H Declarations of Interest: No declarations were made.

013/23H Minutes: The minutes from the Highways and General Purposes meeting held on 12th May 2022 were received. **It was RESOLVED that the minutes of the Council meeting be accepted as an accurate record and were duly signed by the Chairman.**

014/23H Public Session: There was no requirement for a public session.

015/23H Outstanding Matters and Matters Arising: Cllr Crichton gave a verbal update. He mentioned that a walkabout meeting was currently being arranged. Cllr Rennie (HBC) and Cllr Tod (WCC) had both been invited to see the development. They will also be given a presentation from a representative from Grainger. A new officer from HBC will be joining the walkabout meeting, the officer is responsible for the Waterlooville regeneration project. **NOTED.**

Cllr Price mentioned fallen leaves, this is an item which had previously been discussed. He stated that he believes there currently is no legal requirement for the Parish Council to pick up fallen leaves. He stated environmental act 1990, section 34. Cllr Kirby felt that even though there may not be an obligation to do this, it may be nice to carry this out. The Chairman stated that there had been a case where a council had been sued under the Health and Safety act. The general maintenance and tidiness of the development was mentioned. Grass had been cut within the Wellington Park area of the development. Cllr Crichton had also raised several issues regarding weeds and flower beds maintenance. **NOTED.** All tidying that the council will eventually be responsible for has been carried out. The Clerk has been asked to contact Trinity a management company within the development to explain that all maintenance works had been carried out and the areas that they are responsible for should be maintained to a similar standard. **NOTED.** The Chairman will be taking some new photos to record the issues. The main problem is bindweed and ragwort which is a concern as it is an obnoxious weed and harmful to animals.

Cllr Crichton had been cutting back an area of brambles and he has also passed on this issue to WCC representatives. The item is on the to do list of items relating to the handover of open space. **NOTED.**

016/23H Correspondence: The Amenities Parish Warden had identified a horticulture course which he thought may be worth taking as it may assist the Horticulturist when they come on board. The Chairman thought this course may be too basic. A proper horticultural course takes 3 years. Other members thought it may be beneficial. The Chairman suggested that there may be other course that are currently more relevant, such as a playground safety course.

The Chairman queried why the employment of the Horticulturist had not moved on any further. It had been agreed by Full Council to employ a Horticulturist whom will come on board in readiness to look after the allotments when they are ready. The council still do not have a date as to when the allotments will be ready. The Chairman also thought there would be areas in Newlands Walk which will require maintenance. This currently is unclear as the council are not sure what work will fall under the maintenance contractors. **NOTED.**

- The matter of correspondence was returned to. Weekly playground equipment checks will be required once the council has responsibility for playgrounds. This should be part of the Warden's work. The Clerk was asked to research playground safety training courses and to take the matter to the Amenities Committee for consideration. **NOTED.**
- 017/23H Highways Adoption: Cllr Crichton gave a verbal update. Street-lighting is still an outstanding issue. Replacement heads are still required. These are difficult to source. Cllr Crichton will ask for another update.
- A new adoption manager is now working for Taylor Wimpey, the council will meet with the representative shortly. The Chairman suggested inviting him to a Highways Meeting. Cllr Crichton offered to liaise with the representative to arrange this. **NOTED.**
- Cllr Price asked whether the matter of street lighting could be passed on to Cllr Carden, as he may be able to make enquires on behalf of the council. Cllr Crichton mentioned that it is the responsibility of the developer to ensure the street lighting is maintained. The Parish Council only has a watching brief on the situation. Cllr Price felt that there may be some chasing required regarding the matter. The Chairman stated that all that can be done at present is to advise the relevant groups of any issues. Cllr Crichton and the Clerk are happy to keep passing any such issues on to whoever it may concern. **NOTED.**
- 018/23H Speeding Cars on Houghton Avenue: Speeding has become an issue in certain parts of the development. Cllr Crichton had spoken to the Havant Speed-watch team in the hopes they may be able to offer assistance. They cover the HBC area only. Denmead also has a Speed-watch team. It was thought that it may be worth contacting them to see if they are willing to assist the Parish Council. Cllr Parry had looked in to various speed monitoring equipment. He had bought back findings to committee. It was suggested that the council should consider purchasing speed monitoring equipment as it was felt that this may help to deter speeding. The Chairman asked Cllr Parry to source prices for 3 separate quotes for the equipment. Speed limit signs are not currently displayed within the development. As there are street lamps present on both sides of the road, a 30mph speed limit must be assumed. **It was UNANIMOUSLY RESOLVED to suggest that the matter goes to Full Council and the Finance and Personnel Committee for consideration to initially purchase a speed monitoring device.**
- The Clerk was asked to chase the policing boundary matter which the council had previously raised. She will report back any further information to the next meeting. The Chairman also asked whether a representative from the police could attend a council meeting. **NOTED.**
- The Chairman questioned whether it may be a requirement for the Parish Warden to attend a course on how to use the speed monitoring device. Cllr Parry noted that data can be collected remotely via Bluetooth. Any training will be dependent on what equipment is purchased. The matter will be considered further at a future meeting. **NOTED.**
- 019/23H Allotments: There had been no update from either Grainger or Savilles regarding the design of the allotments. It was felt that this matter should be chased. Meetings with both parties should also be chased. **NOTED.**
- 020/23H Parish Depot and Warden Equipment: Cllr Crichton gave an update regarding the parish depot. The matter is being considered by various representatives within the development. Planning approval regarding a possible change of use, also needs to be considered. The Chairman and Cllr Crichton asked members if there had been any other suggestions regarding potential requirements at the depot. Cllr Kirby suggested a really good electric supply, as the council are considering using an electric vehicle in the future. **NOTED.** A good alarm system was also mentioned, consideration also given to who should be key-holders. The matter of the Parish depot is being considered by the Amenities Committee. And the Parish Warden has been asked to draw up plans. They will then potentially be taken to architects for the next phase. **NOTED.**
- 021/23H Insurance for play area(s) and future equipment and maintenance: Once the Council has responsibility for play areas, additional insurance will be required. Cllr Price suggested that the council consider a separate policy. Cllr Kirby felt it may be more expensive to

have two policies. It was asked if the council's policy covers playground equipment. The initial, additional cover should be for Newlands Walk and the new youth shelter, once it's in place. **It was UNANIMOUSLY RESOLVED to ask the council's current insurers for a quote for the premium once playground equipment has been added.**

022/23H Hampshire Highways signage: Cllr Crichton suggested raising this matter at the West of Waterlooville forum. The name Berewood is a marketing name. Newland Parish Council needs identifying. Cllr Kirby also suggested contacting C/Cllr Patricia Stallard for assistance with this. Cllr Crichton will also speak to HBC representatives. **NOTED.**

023/23H Newlands Parish Signage: It had been mentioned that Welcome to Newlands Parish signs could be placed within the Parish boundaries. 3 separate signs could be placed and sites for these were suggested. A design for the signs requires consideration. **It was UNANIMOUSLY RESOLVED to ask the Clerk to look at designs for the 3 signs within the Parish.**

024/23H Fly-tipping: A representative from WCC is due to visit the Parish Warden. Councillors have also been asked to attend. The greatest fly-tipping problem is with industrial waste. Cllr Price stated that Hampshire County Council may be responsible for dealing with waste within a certain proximity to the HWRC centre. Cllr Crichton asked if Cllr Price could pass on the relevant legislation to the Clerk and the Chairman for further consideration at a future meeting. **NOTED.**

025/23H Other Reports: Cllr Parry wished to give thanks to Cllr Crichton for his help in insuring the new post had been installed at the end of Radnor Way. Thanks were also given to Taylor Wimpey.

Another broken bollard had been identified in Hereford Park. TW have been asked to fix this and replace the street signs, ensuring that any new signage displays the WCC crest. **NOTED.**

The meeting closed at 9.12pm.

The next meeting of the Highways and General purpose Committee is scheduled for Thursday 4 August 2022 starting at 7.30pm