

PARISH COUNCIL OF NEWLANDS

MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON THURSDAY 21st JULY 2022 AT NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX COMMENCING AT 7.30 pm

Members: Cllr M Read (Chairman) (P) Cllr A Kirby (P)
Cllr L Price (P) Cllr C Brook

Also, present Cllr D Crichton – Chairman of the Council, Karen Seear, Clerk to the Council.

031/23A Apologies: Apologies were received from D/Cllr Brook.

032/23A Declarations of Interest: D/Cllr Read and D/Cllr Brook both declared interests as they are Ward members for Winchester City Council.

033/23A Previous Minutes and matters arising: The minutes from the Amenities Committee Meeting held on 16th June 2022 were received. **It was UNANIMOUSLY RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**

034/23A Public Session: No members of the public were present. The Chairman invited Cllr's D Crichton to speak during the course of the meeting. **NOTED.**

035/23A Correspondence: There were no items of correspondence.

036/23A Warden's Report: The Amenities Parish Warden gave a verbal report. Traveller Encampments were briefly mentioned. CCTV coverage etc.. were items that are due to be discussed at the upcoming meeting between Grainger and the Parish Council. He had been dealing with small bouts of graffiti which had been appearing on street signs. The removal was easily dealt with. Cllr Price pointed out that there had been an incident near Darnel Crescent which requires removal. The Warden noted this. He went on to speak about speeding within the development. He suggested making contact with the local Speed-watch team who offer training etc.. PCSO Stephanie Slater mentioned that she holds these sessions. Cllr Crichton thought this may be tricky as the current Speed-watch team only cover their respective areas, Havant and Denmead. **NOTED.** He went on to explain how a speed-watch session works. Speeding cars are monitored and information from cars exceeding limits is passed on to the Police. Cllr Kirby mentioned that Hampshire County Council are currently considering a 20mph speed limit. He felt this information should be circulated to residents so that they may have their say. **NOTED.** He also pointed out the Speed-watch community website. There are various options available including the hire of a covert speed monitor. The Chairman thought Grainger should be consulted further regarding help with this. They may want to place speed signs within the development. **NOTED.** The Warden was asked to contact the PCSO to find out where the council stand legally. **NOTED.** Fly-tipping. The planned meeting with the Fly-tipping officer had to be cancelled and will be re-arranged at a future date. **NOTED.** Cllr Crichton mentioned that he has asked Trash Busters to report any incidents of fly-tipping using the What3Words app. This will be of use to anyone else who may also wish to report incidents. Some of the small trees near the Town Park had been cut in half. This will be reported to Grainger who will need to re-plant trees in the Autumn. **NOTED.**

037/23A Adoption of Open Space: There currently was not much to report. The Council had been approached as to the future areas of open space they may wish to adopt. A map had been

provided and circulated. This matter is discussed in further detail as part of minute reference 040/23A (Amenities/Office/Storage facility). **NOTED.**

038/23A Policing/PCSO Update: The Clerk and the Warden met with the local PCSO's. They spoke about the recent Traveller encampment. Currently there is not much action which can be taken unless an ASBO incident occurs. They suggested offering Portaloo's and large bins in an effort to curb littering. A discussion took place regarding potential ways in which to deter encampments. Ways in which to secure land will be a consideration in the future once the Parish Council owns the land. Travellers seem to occur at similar times of the year. Grainger will be consulted. The matter will be returned to at a later. **NOTED.**

The Clerk had asked Donna Jones the Police and Crime Commissioner about potentially changing the policing boundaries. She currently is away but a reply is expected. The Clerk will chase for an answer if necessary. **NOTED.**

039/23A Traveller Encampment Prevention: This item had previously been covered. Cllr Price mentioned that there usually is one person in control. If this person can be identified and questioned, this can help. **NOTED.**

040/23A Amenities Storage/Office Facility: An verbal update was given. A response had been received from representatives at Proxima Park. They felt that the proposal regarding plans for a Parish depot which the Parish Council had asked about would be viable. At the present time it is unclear exactly what requirements the council has. It was suggested that a 5 year plan be considered. In the short term a vehicle for use would be very useful as well a set of tools and a storage/office facility. There are some decisions required from the council. It is still uncertain if maintenance for open space will be contracted or in-house. A Horticulturist is due to be employed to oversee the allotments etc.. they will also require storage space for tools. A presentation will be made to Full Council. It was felt that a vehicle will be required sooner rather than later.

There are several outstanding items which require clarification from Grainger which may help the councils planning. These are the plans and dates for the Northern allotments, the plans and dates for the district centre and also plans regarding the sports pavilion. Cllr Kirby suggested giving the Parish Warden more of a steer regarding the Council's future plans. It may well be agreed that the council's work force is in-house. An idea of the size of land the council is expected to maintain would also be useful. There has been a map issued of areas of open space which the Parish Council may potentially maintain. These areas also contain specialist areas which require external bodies, for example the ancient woodland and the river bed.

A short term storage and office solution is required. A portacabin could be used at a suitable site. Cllr Crichton suggested talking to Grainger with the hopes they may be able to offer a compound site. This facility may have to last at least 2 or 3 years.

The longer term solution also requires consideration. It is currently uncertain when various elements of the development will be ready and can be utilized. The Parish Warden was asked to plan for at least 4 members of working staff. There may be more members of staff in the future. The current open space maintenance contract will be taken over initially. After this period the Parish council may consider in-house open space management. **It was UNANIMOUSLY RESOLVED to consider open space maintenance in-house and to pass the matter on to Full Council for consideration.**

The Parish Warden will collate a 5 year plan. Staffing matters and current maintenance contracts will need to be considered as well as both short and long term storage/office facilities. The Warden will need to work with both Grainger and WCC for clarification and information. Information will also be required from Dicentra regarding the readiness for the new business units as this may also be an option. **NOTED.** Cllr Crichton suggested the management of the allotments falls under the Amenities Committee. This will make allotment management easier as matters will be discussed with the Warden at

committee meetings. **NOTED.** The Amenities Parish Warden will report back to the Amenities Committee meeting on 13th October 2022. His findings will then be passed on to and discussed by Full Council. **NOTED.**

041/23A Community Hall Defibrillator: Grainger have been asked about potentially installing a defibrillator in the community hall. Cllr Crichton stated that they have given their permission and will part fund the defibrillator. Currently there is world shortage of defibrillator batteries. Confirmation regarding the installation is required. **NOTED.**

042/23A Music Licence: Cllr Kirby had spoken to WACA regarding this. He stated that you do not require a licence for parties. WACA currently pay a fee which enables dance groups etc.. to play music. Cllr Crichton asked whether if WACA are paying this, would it also cover Newlands? Cllr Kirby thought not, but he would check. It was also thought that individual groups may be responsible for a licence. Cllr Price stated that there is a licence available for £50 a year. This may not be applicable to the Council as we currently lease the hall. **NOTED.** Cllr Kirby will ask WACA representatives further about music a licence and will report back to the next meeting. **NOTED.**

043/23A Christmas 2022: Planning is required for Christmas 2022. It was proposed that a Christmas working party be set up. A similar working party had been set up in the past. Cllr Crichton wishes to include the whole development. Cllr Kirby suggested that the council hold one event. It is hoped the Christmas tree will be lit and displayed and an event could be based at the community hall. It is thought that Cllr Berry would join the Christmas working party, as well as Cllr Brook and Cllr Kirby. The matter will be considered further by Full Council. An amount of money will be requested for approval. **NOTED.** Other members will also have the option to join the working party should they wish to. The Clerk will circulate an invitation. **NOTED.**

044/23A Christmas Tree: The flagpole has not yet been ordered as approval is awaited from Grainger. They have agreed to place the pole in the grounds of the community hall and need details of the flagpole in order to design a base etc.. The Christmas tree lights require consideration. It was thought these should be purchased and they way they are powered agreed with Grainger. **NOTED.**

045/23A Other reports: There were no other reports for discussion. **NOTED.**

The meeting closed at 9:22pm.

The next meeting of the Amenities Committee is scheduled for Thursday 1st September 2022 starting at 7.30pm.