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Date: 18 February 2022

Clerk to the Council: Karen Seear

You are summoned to attend the **FINANCE AND PERSONNEL COMMITTEE MEETING** of NEWLANDS PARISH COUNCIL as detailed below:

*Karen Seear*  
Clerk to the Council

TIME, DATE AND LOCATION	<b>7.30 pm THURSDAY 24 FEBRUARY 2022</b> <b>NEWLANDS COMMUNITY HALL, NEWLANDS AVENUE, WATERLOOVILLE, HAMPSHIRE, PO7 3BX.</b>
MEMBERS:	Cllrs Lewes Price (Chair), Olivia Barneveld, Adam Carden and Andy Kirby

- 1 Apologies: To receive any apologies for absence.
- 2 Declarations of Interest: Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3 Minutes: To receive and agree the Minutes of the Finance and Personnel Committee Meeting held on 13<sup>th</sup> January 2022.
- 4 Public Participation: The meeting will recess for not more than 15 minutes so as to allow any members of the public to address the meeting.
- 5 Correspondence: To receive any correspondence.
- 6 Finance:
  - a) Orders for Payment: **To consider and approve the Orders for Payment (List 13 previously circulated) and sign or agree signature at a later date.**
  - b) Bank Statement: To receive and agree the bank balances (previously circulated) as at 31 January 2022. **To confirm the Balances and for the Chairman to sign the statement**
  - c) Accounts: To receive the Accounts for January 2022 (previously circulated). **To consider and determine any action.**
- 7 Revised increase in precept for residents: **To discuss and consider action.**
- 8 Community Hall Accounts: **To discuss and determine action.**
- 9 Community Plan Fund: There has been a request from Winchester's Community Officer regarding how much of the funding is left in the community plan budget. **To discuss and determine action.**
- 10 Year-end financial report: **To discuss and determine action.**
- 11 Funding and reserve for the Highways and General Purpose Committee: **To consider and determine action.**
- 12 Set a date for release of fund to replace IT assets: IT assets are due for replacement at the start of the new financial year. **To determine and agree action.**
- 13 Agree a budget reserve for the funding of additional accommodation and storage space required: **To determine and agree action.**
- 14 Set closing date for financial end of year, to enable the new financial year to have exact financial figures: **To discuss and determine action.**

15 **Any other report which the Chairman deems urgent or for inclusion on the next agenda – NO DECISIONS can be made.**

16 Exempt Business:  
To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.